

Devizes Local Youth Network Management and Task Group
Notes and actions from 11th November 2014

NOTES

ACTIONS

<p>LYN management group to meet bi monthly from the New Year, 5.30pm start time to suit members of the group. Accepted that the group will meet more frequent initially to ensure the effective onset of this new model, additionally can call exceptional meetings if urgent matters arise</p>	<p>Sally W to set future dates shortly and continue to book Estcourt Rooms.</p> <p>Next LYN M&T group- Monday 8th December 17:30pm and Monday 2nd February 17:30pm Estcourt Rooms</p>
<p>Agreed membership but accepted that at times it may be relevant to invite new members if the group needs to engage a specific individual/role to achieve and enable a particular outcome, eg ASTER Communities. The group expressed that 12-14 members as a ceiling, to ensure that the LYN management task group functions effectively. Agreed that the LYN is an evolving group. <u>Core membership will be:</u></p> <ul style="list-style-type: none"> -Community Youth Officer Sally Willox -Community Area Manager Richard Rogers -Devizes Area Board elected member Cllr Richard Gamble and Cllr Simon Jacobs (agreed that they will alternate/share role, as necessary) -Parish area/outlying villages 'elected member'-this can be rotated so that elected members from different Parish's are involved and appropriate Cllr present depending on the young people's priority being developed (e.g. Urchfont issue, invite Cllr Whitehead) -Margaret Bryant (local Business representative/young people's mentoring champion and Devizes School Governor) -Voluntary and Community Sector 	

<p>representative Damian Haasjes</p> <p>-Devizes Neighbourhood Police Team representative James Sheate</p> <p>-Devizes Town Council elected representative-Cllr Andy Johnson</p> <p>-Young person Emily Banks</p> <p>-Young person Sean Kemp</p> <p>-Representatives from local secondary schools-adult and young person (were invited to this initial LYN but no attendance, however have received contact in relation to this)</p>	<p>Sally W to engage further young people, who must be central to this group. It was agreed the young people will not all always attend each meeting but must have 3-4 young people at each one. Sally W to engage young people through schools/clubs</p> <p>Secure a second voluntary sector representative to ensure there is diverse involvement from the VCS, this being the imperative aspect of the Community Led Model.</p> <p>Sally W has asked if LYN members can identify a further representative, one suggested person is Julie Nipress, background in Youth Work, worked with young people for many years, currently Lead Play Worker Barnardos Project Provision in Devizes, Trowbridge and Marlborough (aged 13-24). Also shown interest in forming a voluntary run youth club project, meeting an identified priority.</p> <p>Agree membership annually, first meeting of the new financial year.</p> <p>Sally W has revisited terms and reference for the LYN M&T group and it states there is only the need for 'a school representative', to discuss at LYN on 8th Dec 2014.</p>
<p>Sally W to contact Aster again in relation to information on deprived areas of the community that they focus on. Gather data on young people that live in those areas and arrange to engage with them in places they meet, as part of plan of work for Community Youth Officer. Identify what their needs are and what positive activities they would benefit from. Sally W has already met with Scott Simmons and he is happy to show Sally W around, especially targeted areas of need. Sally W to attend their task groups.</p>	<p>Sally W spent time 'out and about' with Aster on Thursday 4th December, to feedback to LYN M&T group. Sally W attending Panels from January 2014 and Aster very keen to work in partnership to secure positive activities for young people.</p>

<p>Discussed difference between LYN Management Task Group and wider LYN. Group happy with definitions. Sally W to distribute supporting information to clarify. Confirmed the function of this group is to set the priorities, produce plans of action to meet these, receive, assess and make recommendations for Youth Grant applications.</p>	<p>To circulate guidance</p>
<p>Proposal to access Positive Activities for Young People grant money, in between Area Boards, recommendation put forward to Area Board on 24th November 2014 for consideration. Also, agreement to release a small amount of this funding to enable young people's LYN development events and group work sessions with them to take place. LYN was agreeable to this and will be taken forward to Area Board for recommendation too.</p>	<p>Agreed at Area Board on 24th November 2014</p>
<p>Had a discussion on grant versus procurement, the differences and when to use.</p>	<p>Sally W to circulate supporting information.</p>
<p>Community Mapping information is vital so that the LYN members can see the provision available in the community. Raised awareness of Sparksite, where this information will be and that it will be continually updated as part of CYO role. Group to feed to Sally W any updates to provision or clubs/groups/services that are missing. Have received some and will update. Links to Sparksite to be placed on key material and websites.</p>	<p>Sally W to circulate community mapping information.</p>

<p>Discussion about social media to use.. Developments are progressing with Facebook, both as a page for the Devizes Local Youth Network and a group page that will be engaging and act as a forum. Devizes will be the test case for this and will be set up during December. Sally W as part of CYO role will manage the Facebook. More information on this and how it will look to be given at future LYN. Instagram was favoured too by the LYN, this will be valuable for 'campaigns', it's a visual media form and had real benefits to instantly engage young people especially. Wiltshire Council's Twitter to be utilised, LYN in support of this. Will use Devizes Our Community Matters too and Devizes Issue Facebook page.</p>	<p>This has been fed back to a group meeting that Sally W had with other CYO's and Digital Services Team Leader for Wiltshire Council on 20th Nov 2014. Meeting Natalie Luckham 11th December to initiate.</p>
<p>Young people's LYN development event proposed by Sally W for January, positively received. This will enable promotion and engagement with young people to ensure they involved. Have approached Devizes Town Council for use of their venue and this was proposed at their Town Council meeting on Tuesday 18th November and agreed.</p>	<p>Sally W has proposed use of Devizes Town Hall on February 5th or 12th. Be advantageous to set up task group to support Sally W to plan event. Invite young peoples' groups/clubs to event.</p>
<p>Agreed to have sub-groups of this LYN as and when required, to meet needs of priorities set and developing projects/activities. To be explored further at future LYNs.</p>	
<p>Agreed to hold annual AGM, April time. Bring wider LYN together at wider events, the first being young people's event. Discussed Local Youth Network (wider one) template and purpose.</p>	<p>Plan AGM in early 2015. Start completing LYN template-Sally W/Richard Rogers</p>

<p>Discussion on difficulties consistently engaging with schools, this being the best way to engage and consult with a large volume of young people. Sally W continuing to engage young people to identify priorities, through groups/organisations in evenings and weekends.</p>	<p>Members of LYN to assist Sally W with this. Have set dates to engage with young people now regularly-Dec 8th onwards, attend daily tutor times at Devizes School and from January 2015 commence year group assemblies at Lavington School.</p>
<p>Discussion on establishing a directory of young people's provision, clubs, organisations, services-this is a key aspect of the new Community Led Youth Model and Community Youth Officer role. Raised awareness of www.sparksite.co.uk and that this is the tool to use for now, must raise profile of it. Sally W already been doing when meets groups in the community and placing logo/website on literature. LYN members asked to do the same. It was suggested to improve this resource rather than initiate something new as this would take up a lot of time.</p>	<p>Links needed on community/group websites/newsletters, especially as Sparksite contains community mapping information.</p>
<p>In relation to the proposed Devizes School lunch club initiative, Sally W to approach school to offer support to this project through her role. Will invite Margaret Bryant and Simon Jacobs too. If this meets identified young people's needs then it is a priority. Must establish the evidence of need from young people first so this needs exploring.</p>	<p>Set up a meeting with Devizes School if necessary. Sally W contacted the school to offer support but no uptake yet.</p>
<p>Consulting with young people continued</p>	<p>Extended services survey was carried out during past three years countywide, via schools. Sally W to find out where data collated. The extended schools coordinator for Devizes, at the time, conducted locally, DCAP were involved-Tony Stedgwick, local resident and was chairman of DCAP before Steve Mackie.</p>

Author-Sally Willox Community Youth Officer-November 2014

